

Information To Get On Order

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|-------------------------|-----------|--------------------|-------------------|---------------------|
| Property Address: | | | | |
| Agent Name: | | Homeowners Name(s) | | |
| Agent Phone #: | | Homeowners Phone # | | |
| Agent Office: | | | | |
| Tour Type: | Panoramic | We Shoot Slideshow | Premium Slideshow | Send Pics Slideshow |
| Realtor.com Posting | Yes | | No | |
| Tour Scheduled For: | | | | |
| Pictures Sent to Email: | Yes | No | Email Address: | |

Checklist

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|------------------------|--|---------------------|--|
| Noted in Donna's List: | | Link Sent to Agent: | |
| Invoice Quickbooks: | | Invoice Sent: | |
| Posted Tour Site: | | Posted Realtor.com | |